



CITY OF FAIRFAX ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
Monday, July 17, 2023 4:00 pm
In Person at Economic Development Facility

10300 Eaton Place, Suite 235, VA 22030

Commissioners Present:

Chair Beth Young
Vice Chair Kathleen Paley
Treasurer Dawn McGruder
Secretary Tom Ross
Commissioner Fred Cornett
Commissioner Mitchell Cho

Others Present:

Christopher Bruno, Director, Economic Development Office
Nicole Toulouse, Senior Assistant Director, Economic Development Office
Matthew Easley, Assistant Director for Finance and Operations, Economic Development Office
Jeremy Root, Legal Council
Andrew Wilson, Project Manager, Economic Development Office
Joey Peppersack, EDA Associate, Economic Development Office
Katelyn Craven, Legal Fellow, Economic Development Office

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1. Call to Order *Chair Young*
 - a. Vice Chair Kathleen informally suggests meeting skips to 7.
 2. Consideration of Approval for Electronic Participation for Commissioners Cho and Vice Chair Paley *Commissioners*
 - a. Motion to approve made by Chair Young, Treasurer McGruder 2nds.
 - b. Passes unanimously.
 3. Adoption of the July EDA Special Meeting Agenda [VOTE] *Commissioners*
 - a. Motion to adopt made by Chair Young.
 - b. Passes unanimously.
 4. Convene a Closed Session Meeting of the EDA for Consultation with Legal Counsel *Chair Young*
 - a. Secretary Ross motions for the EDA to convene a closed session for consultation with legal counsel.
 - b. Passes unanimously.
 5. Reconvene the Special Meeting
 - a. Secretary Ross motions for the EDA to reconvene the special meeting.
 - b. Passes unanimously.
 6. Resolution of Endorsement Modifying the Lease / Operating Agreement for 3936 Blenheim Blvd [VOTE]
Commissioners.

- a. Vice Chair Paley suggests discussion among commissioners regarding the resolution of modifying the lease / operating agreement for 3936 Blenheim Blvd.
 - i. Director Bruno appoints Commissioner Cornett as the point person working with EDA council on lease negotiations.
 - ii. Chair Young thanks Aaron McDade and prospective operator for attending and expresses excitement for changes moving forward.
 - iii. Vice Chair Paley expresses excitement for future more efficient use of space aligned with city interests.
- b. Chair Young motions to vote on resolution.
- c. Motion passes unanimously.

7. Use of Business Titles for Select ED Staff

Director Bruno

- a. Brief explanation by Director Bruno. Encourages EDA to adopt in order to improve distinction between EDA and EDO.
- b. Motion to approve by Treasurer McGruder.
- c. Passes unanimously.

8. Public Comment

Public

- i. No public comment.

9. Adjourn

*****Next Meeting: Wednesday August 2, 2023*****

6pm, 10300 Eaton Place Small Conference Room Fairfax, Virginia 22030

Subject to Change. Please Check fairfaxcityconnected.com for more information.